



KEY FACTS DISCLOSURE STATEMENT

Last Updated – 16/07/2022

This document must be reviewed no less than once per year.

<p>CLUB NAME AND IDENTIFICATION</p> <p>Our club is named Bujinkan Honryu Dojo but may also be referred to as BHD. The lead instructor is Bill Liddle.</p>
<p>PROFIT STATEMENT</p> <p>Our club is run as a commercial entity and whilst our income may only be limited, we may use any profits for the further provisions of club equipment, training and drawings for staff.</p>
<p>LEGAL REGISTRATION</p> <p>Our club is registered as a Sole Trader.</p>
<p>BUJINKAN HONRYU DOJO STUDENT AUDIENCE</p> <p>Bujinkan Honryu Dojo provides classes to adults, young persons aged between 10 and 17.</p>
<p>COMPLAINTS AND DISPUTES</p> <p>Bujinkan Honryu Dojo has a complaints procedure in place and will always strive to provide the best service to its students and associated community members. Should you have a complaint about our conduct or service please contact us at info@honryustudio.co and request to see our complaints procedure which will contain all the required information needed to make a complaint. All complaints are dealt with confidentially and are always followed up.</p>
<p>INSURANCE PROVISIONS</p> <p>INSTRUCTOR INSURANCE</p> <p>Bujinkan Honryu Dojo always ensures that all instructors are fully insured. Our instructor uses specialist instructor insurance provided by Towergate Insurance. A copy of any relevant insurance documentation is available on request.</p> <p>STUDENT INSURANCE</p> <p>Bujinkan Honryu Dojo always takes our responsibility to safeguard members seriously. Accordingly, we always insure our students through the British Martial Arts & Boxing Association for member to member liability. Cover will only exist where a student is in receipt of an insurance or membership certification from British Martial Arts & Boxing Association or, the case of students of Royal Holloway University, through Open Allocation where the RHUL Society Committee will be informed of the student's Open Allocation insurance number.</p>
<p>DBS CHECK STATUS</p> <p>Bujinkan Honryu Dojo teaches adults and children and so all instructors hold an enhanced disclosure which has been deemed to be acceptable. Evidence of this check may be provided on request or is available from BMABA.org/verify.</p>



Bujinkan Honryu Dojo



INSTRUCTOR GRADE REQUIREMENTS

Bujinkan Honryu Dojo always ensures that our instructors are qualified to or above the minimum standard expected by our association. This is at least BMABA Level 1 Coaching Qualification and black belt certification.

FIRST AID STATUS

Bujinkan Honryu Dojo takes the safety of its members seriously. All instructors are first aid trained to an acceptable standard and sufficient emergency first aid equipment is present at all classes or on site at all times. A risk assessment and associated health and safety briefs are conducted prior to classes commencing.

PROFESSIONAL ASSOCIATION MEMBERSHIP

Bujinkan Honryu Dojo takes its responsibilities to run a professional class seriously. Accordingly, we are registered with British Martial Arts & Boxing Association. Our membership number is 12361 and this may be verified at any point by visiting bmaba.org/verify. Any associated membership certification is available on request or is viewable from bmaba.org/verify.

FEES & CHARGES

Bujinkan Honryu Dojo does not have any hidden costs or dishonest fee collections in place. All money is payable by direct debit through GoCardless or online through Stripe when due, and receipts will be issued on request.

Our club charges £25.00 registration fee to include association membership and insurance and this is payable 4 weeks after your first training session with us. This fee is payable yearly.

Classes are charged using a "Pass" system for ease of management, there are three types of pass:

- 1 - Monthly pass costs £46 and you can attend 4 sessions per month with the 5th session free when there's an extra week in the month. This is our most popular option.
- 2 - A two session pass costs £25.00 and allows you to train twice within a month.
- 3 - A four session pass costs £47.50 and allows you to train four times within a two month period.

All passes renew automatically, the 2 & 4 week options renew either when all the sessions have been used up or the pass expires. Any unused sessions will not be carried over to the next period after renewal.

You are NOT bound by any contract and may discontinue training at any time.



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INDEPEDENCE STATUS

Bujinkan Honryu Dojo is associated with a professional association to ensure our standards are some of the highest available, however we remain legally independent and are not submitted to any compulsory regulation or obligation under any of the above named associations.

Accordingly, it is our club's responsibility to comply with local and national laws / regulations, and there is no recourse to our representing organisation in the event of any breach of law, regulation or protocol. We retain the right to be an independent club and govern ourselves by best practice whether we are inside or outside the membership / affiliation of any above named governing bodies.

REPORTING OUR CLUB

There is no single regulatory body for all styles of martial arts in the United Kingdom.

Accordingly, if you wish to report our club you are first of all asked to honour our complaints procedure (page 1) which will detail how you may raise any complaints with us, and what action we will take. This complaints procedure will also detail any specific organisation that we are associated with, and instructions on making a complaint to that body.

You may report us to our Association where applicable. Our Association is [Association Name] however your complaint may not be properly investigated if you have not followed initial guidance on making a complaint as per our complaints procedure. If you wish to make a complaint please contact us at [contact e-mail or postal address].

ADDITIONAL CLUB NOTES OR KEY FACTS

There is no additional key facts to disclose at this time.

Signed by: Bill Liddle

Signature: 

Date: 16th July 2022

Next review date: 16th July 2023